

**CITY OF PLACERVILLE  
RECREATION & PARKS COMMISSION  
JUNE 19, 2024  
MEETING MINUTES**

**PRESENT:**

**Recreation & Parks Commission:** Chair Lujan, Vice-Chair Potter, Commissioner Rubalcava, and Commissioner Spencer.

**Recreation & Parks Staff:** Steve Youel, Matt Lishman, and Julie Burnside

**ABSENT:** Commissioner Windle

**GUESTS:** None

**ADOPTION OF AGENDA:** Chair Potter requested to move Program Updates Item “Pickleball Construction” up to “Discussion Items” so that audience members may depart sooner if they are attending for the sole purpose of Pickleball updates. Also, before the adoption of the Agenda, there was Commissioner business attended to with Chair Potter motioning that he step down as Chair and that current Vice-Chair Lujan take it over. All Commissioners present approved and the motion was moved. Commissioner Potter then volunteered to fill the Vice-Chair seat and all present Commissioners approved, with Commissioner Rubalcava seconding the motion. Chair Lujan moved to adopt the Agenda with the adjustments mentioned.

**APPROVAL OF MINUTES:** Commissioner Rubalcava noted that there was a misspelling on one occurrence of his name in the minutes. Staff noted and no other adjustments were requested. Chair Lujan motioned to adopt the approval of the April 17<sup>th</sup> meeting minutes and all Commissioners present were in favor; the motion was approved unanimously.

**PUBLIC COMMENT:** None.

**ACTION ITEMS:** None.

**DISCUSSION ITEMS:** Pickleball Court Rules & Regulations. Mr. Lishman discussed the need for the key system that we have presently implemented, and he proposed that the department stick with it as current practice for now - \$10/key, purchasable at Town Hall, but not required for play. Mr. Lishman then discussed Staff's recommendation to continue as currently in effect with the “Open Play Rotation” scheduled daily 8AM-12PM, then 5PM-8PM; and “First Come, First Serve Play” from 12PM-5PM and again 8PM-10PM. Mr. Lishman also shared information helpful for those who did not know how to operate the lights at the courts.

There was involved discussion between the audience members, staff and Commissioners primarily addressing Open Play Rotation, court hours, hours of the park itself, volunteerism at the courts, donations for a Rigid Box for securing supplies (leaf blower), and investments in the maintenance items for the courts. Audience and Commissioners all had helpful ideas, with many folks willing to volunteer and/or collect donations.

Mr. Youel addressed the Pickleball Construction. Mr. Youel stated there is still a lot of work to be done at the courts (correcting exposed rebar, for example) and he explained that Staff is working with the contractor to finish the scope of work they were contracted to do. We still need to incorporate an ADA ramp, sidewalks, and tackle the inadequate bridge, secure a fencing contractor to introduce gates that will keep the balls from rolling onto other courts. Mr. Youel addressed the audience asking for their ideas on the circulation issues at the courts and asked audience members to submit any ideas to Mr. Lishman. In addition to the aforementioned, Mr. Youel recognized that there still exists a drainage issue and the irrigation that was busted has to be fixed; we have to do some landscaping. Also, the City Engineer is working on a retaining wall - more to come on that. Please be patient and we hope to resolve some of these issues quickly. Mr. Lishman added that we may need to add padding around the light posts as well.

Commissioner Rubalcava suggested we hold the next Recreation and Parks Meeting at Lions Park to see the softball and Pickleball activities in action.

Mr. Lishman advised the Pickleball folks that discussion on this topic has concluded and they were free to stick around or go. Thank you's and niceties were exchanged.

Chair Lujan introduced Mr. Lishman to discuss the youth basketball fee increase. Mr. Lishman explained that the purpose of Staff's recommendation is to adjust the City's youth basketball participation fee to cover the increases in minimum wage. Youth basketball has been a popular program for 45 years. It started with 6 teams and has grown to 86 teams and runs from January to mid-March each year. We have an average of 717 players on 72 City teams. August 1, 2021 was the last time fees were increased. At that time, minimum wage was \$15/hr; it is now \$16/hr. Staff hopes to recoup the fees by increasing the player participant fee \$7. With that action now, we can recover the increase in minimum wage costs, including costs of uniforms. Staff is looking for a recommendation to increase the fees by \$7/player, from \$144 to \$151. With that done, youth basketball will remain self-supportive provided participation remains consistent.

Commissioner Rubalcava asked how T-shirts/Jerseys are priced and if there is an opportunity to look for reduced pricing or options. Considering the inflation hitting everyone, we may want to see if there is an appetite for a lower cost option for uniforms. Mr. Lishman and Mr. Youel explained the history with T-shirts and the reason for migration to reversible jerseys. There was discussion as to whether Staff has enough time to explore a reduced-price uniform option and present same to City Council prior to registration for youth basketball. At this late date, there was not time for Staff to accomplish this task. However, Commissioner Rubalcava's suggestion to explore a less expensive uniform option may be considered in the future.

In light of the uniform discussion, Chair Lujan inquired about Youth Assistance and how the information is supplied to the public. Staff provided details on how the information is available with the Activity information via the Activity Guide and is also available upon request. Use of the Youth Assistance Fund does require qualification in person as well completion of a short application. Presently, the fund is very solid.

Chair Lujan moved to support Staff's recommendation of the youth basketball fee increase and moved to close, with Commissioner Potter seconding the motion and the remaining Commissioners in agreement.

Mr. Youel provided a Lions Park Construction Update. Lighting retrofit is ongoing for the upper field, with a challenge on our hands that may involve a change order. The lower field is done. The irrigation plan is 90% complete, and City Council unanimously approved our drainage maintenance plan. We hope to have bid documents drawn by October and once we select a bid, we will marry the draining maintenance plan to the irrigation plan. Project completion estimate is before next year's softball season. The Cannabis Community Benefit Committee is completely behind this project and should be able to help if additional funding is required. Additionally, the sink hole in the lower field has been fixed, and Public Works has provided chip-sealing throughout the parking lot. Public Works is working on striping the parking lot for additional parking spaces to accommodate more cars with the popularity of Pickleball. This concludes Mr. Youel's report.

Mr. Lishman provided a Youth Assistance update, stating that one person used the program toward a volleyball camp since the last report.

Mr. Youel then talked about the T-Mobile Grant and asked Chair Lujan if she would be willing to sign a Letter of Support for submission with the grant application. Chair Lujan was 110% behind doing so. Mr. Youel has already obtained a Letter of Support from the City Council and requires a third from a local business person. Commissioner Spencer suggested obtaining the third from Commissioner Tony Windle (winning idea!!).

Mr. Youel polled Commissioners about going dark for the Month of July as folks are vacationing and it is customary with City Council to do so. Commissioners agreed to stay on program to hold a July meeting. Both Mr. Youel and Mr. Lishman will be absent the 3<sup>rd</sup> week, so notification will be made on July's meeting date. Mr. Youel stated that the meeting will consist of Staff Program Updates (no Action Items). It was agreed that the Rigid Box may be brought back as a future discussion item if needed.

Before the meeting concluded, Commissioner Potter suggested we utilize Gold Bug Park for the August meeting. Mr. Youel followed with the suggestion that the September meeting be held at Orchard Hill with the hope that we have been awarded the T-Mobile Grant. We would include neighborhood involvement/feedback in playground design, as this builds trust in government and brings community together. Chair Lujan suggested we have a translator available for that meeting and recommended we include Councilmember Saragosa and his wife, as they speak Spanish and have the tie into the T-Mobile Grant.

Chair Lujan motioned to adjourn the meeting at 7 PM.